

# EASEE-gas

European Association for the Streamlining of Energy Exchange - gas

## Common Business Practice

Number:	2014-001/01
Subject:	Harmonisation of the Nomination and Matching Process for Double-Sided and Single-Sided Nomination
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### Summary

This Common Business Practice describes recommendations for the part of the process which relates specifically to (re-)nominations (including the single-sided) and matching processes and involves shippers and system operators.

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## About EASEE-gas

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*The European Association for the Streamlining of Energy Exchange-gas or EASEE-gas was created by six founding members in Paris on March 14th, 2002. EASEE-gas's aim is to support the creation of an efficient and effective European gas market through the development and promotion of common business practices (CBPs) that intend to simplify and streamline business processes between the stakeholders.*

*The formation of EASEE-gas was prompted by the success of the Gas Industry Standards Board in the United States and has been modelled on it. The GISB has now evolved into the North American Energy Standards Board. The creation of EASEE-gas is a project that is fully supported by the European Commission and by the European Regulators through the so-called Madrid Forum. It was achieved through the work of a dedicated Task Force supported by EFET, Eurogas, Eurelectric, GEODE, GTE, OGP and the Edigas group.*

*The association is fundamentally based on company membership and voluntary contribution towards the development of common business practices.*

*Full membership in EASEE-gas is open to all companies, European or other, that are involved in the European gas business, from producers to end users, and to companies that are their service providers. Companies can subscribe to full membership in one or more of the eight gas industry segments.*

*Associate membership in EASEE-gas is open to government agencies, e.g., regulators, to organisations such as gas business trade associations and to individuals that may contribute to the benefit of EASEE-gas. Associate members do not pay annual fees, nor do they have voting rights.*

*The development of common business practices within EASEE-gas is organised through working groups under the supervision of an Executive Committee that is representative of the various gas industry segments. Participation in the working groups is limited to members only.*

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## **Common Business Practice 2014-001/01 "Harmonisation of the Nomination and Matching Process for Double-Sided and Single-Sided Nomination"**

This following Common Business Practice CBP has been approved by EASEE-gas for use in gas business transactions across connection points and constitutes recommendations for the part of the process which relates specifically to (re-)nominations and involves shippers on one hand, and system operators on the other hand. This CBP reflects minimum requirements in line with the network codes, in the areas referred to in Article 8(6) of the Regulation (EC) 715/2009<sup>1</sup>. This CBP does not exclude additional provisions between individual parties.

### **1. Glossary of Terms**

For the purpose of this CBP, several words or expressions are defined:

The **connection point** is defined as the point where gas sale/purchase/trade/transfer may be taking place.

The **interconnection point** being the point between two adjacent entry-exit systems and between an entry-exit system and interconnector as mentioned in network codes is a subset of connection point.

The **system operator** includes, at least, transmission system operators, LNG terminal operators, storage system operators, and interconnector operators but excludes the distribution system operators.

The **shipper** is equivalent to a **network user**.

A **bundled capacity product** means "a corresponding entry and exit capacity on a firm basis at both sides of an interconnection point" as mentioned in Network Code on Capacity Allocation Mechanisms in Gas Transmission Systems (COMMISSION REGULATION (EU) No 984/2013<sup>2</sup>). In this CBP document, it might also be applicable at both sides between an entry-exit system and a storage or LNG facilities.

A **nomination**<sup>3</sup> at a connection point concerns, at least, one shipper and one system operator.

A **trade notification** at a virtual trading point concerns, at least, one trader and one system operator.

This CBP shall be used for both the nomination and trade notification processes, then for this document:

- the trade notification will be treated as a nomination;
- the virtual trading point will be treated as a connection point;
- the trader will be treated as a shipper.

<sup>1</sup> <http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2009:211:0036:0054:en:PDF>

<sup>2</sup> <http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2013:273:0005:0017:EN:PDF>

<sup>3</sup> means the prior reporting by the network user to the transmission system operator of the actual flow that the network user wishes to inject into or withdraw from the system (Regulation (EC) 715/2009)

In the vast majority of the cases two shippers and two system operators will be involved in the nomination process. The two shippers may be two different ones<sup>4</sup> or the same shipper with the same or different but affiliated legal entities<sup>5</sup> active on each side of the connection point.

A **shipper account** is represented by a code defined by one system operator to identify a specific shipper portfolio<sup>6</sup>.

A **shipper account pair** is a combination of two shipper accounts being counterparties at a connection point.

A **double-sided nomination** means that both shippers must submit nominations independently to their respective system operators on each side of the connection point.

A **single-sided nomination** means that there is no corresponding nomination transmitted by the counter shipper to its system operator.

Both single-sided and double-sided nominations can be, in principle, used for bundled and unbundled capacity products (See section 3 "Single-sided nomination process").

The **active shipper** is the shipper who is sending the single-sided nomination to the active system operator.

The **passive shipper** is the counterparty of the active shipper and is, if single sided nomination is agreed between the two shippers, not supposed to nominate quantities to the passive system operator.

The **active system operator** is the system operator receiving the single-sided nomination from the active shipper at the concerned connection point.

The **passive system operator** is the system operator at the other side of the connection point than the active system operator and at the same side of the passive shipper.

The **joint nomination declaration** (JND) is an agreement between the active and the passive shipper about how to handle the single sided nomination process.

A **joint nomination Declaration notice** (JNDN) is a document exchanged sent from the passive shipper to the passive System Operator (SO) declaring the use of the single-sided nomination process for a certain validity period (or from a starting date) on a specific connection point and for a certain shipper account pair(s). An electronic document is recommended, as described in this document.<sup>7</sup>

The **initiating system operator** is the system operator initiating the matching process by sending necessary data to the matching system operator at the concerned connection point.

<sup>4</sup> means a customer or a potential customer of a transmission system operator, and transmission system operators themselves in so far as it is necessary for them to carry out their functions in relation to transmission. (Regulation (EC) 715/2009)

<sup>5</sup> means an association, corporation, partnership, proprietorship, trust, or individual that has legal standing in the eyes of law. A legal entity has legal capacity to enter into agreements or contracts, assume obligations, incur and pay debts, sue and be sued in its own right, and to be held responsible for its actions.

<sup>6</sup> means the part of a Network User's Inputs and Off-takes to be treated completely independently under this Network Code. A TSO may allow its Network Users to have several Portfolios. (Regulation 312/2014 establishing a Network Code on Gas Balancing of Transmission Networks)

<sup>7</sup> The direction was intentionally left out of the JNDN.

The **matching system operator** is the system operator performing the matching process and sending the result to the initiating system operator at the concerned connection point.

The **gas day** means the period from 5:00 to 5:00 UTC or, when daylight saving time is applied, from 4:00 to 4:00 UTC<sup>8</sup>. The time reference used in the nomination scheme is 'Coordinated Universal Time' (UTC<sup>9</sup>), as defined and recommended by the International Radio Consultative Committee (IRCC).

## **2. Monitoring of bundled capacity use**

This chapter shall only be applied if a system operator needs unilaterally to monitor that the nomination using a bundled capacity product refers to the shipper account of the counterparty having booked bundled products with the nominating shipper.

In advance, the system operator shall inform the shippers and the other system operator that this control is set-up because it may impact the confirmed quantities.

Before the start of the nomination process, when using this bundled capacity product, the acceptable bundled shipper account pairs that may be used in the nomination have to be specified<sup>10</sup> (e.a. when the shipper account pair concerns the same shipper on both sides of the connection point).

## **3. Single-sided nomination process**

Regulation 984/2013 (NC CAM) establishes that the transmission system operators shall offer the means of using a single-sided nomination process to the shippers having subscribed a bundled product. In all other cases (unbundled capacity product between all kinds of system operators, bundled capacity product between transmission system operator and storage/LNG system operator) both system operators should agree if they want to offer a service of single-sided nominations at a connection point.

### **3.1 Designation of the active system operator**

For one given connection point, the rule specifying the system operator to whom the single-sided nominations will be sent has to be agreed on a bilateral basis and included within the interconnection agreement.

### **3.2 Designation of the active shipper**

The active shipper is automatically determined by the identification of the active system operator.

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<sup>8</sup> According to the Network Code on Capacity Allocation Mechanisms in Gas Transmission Systems (COMMISSION REGULATION (EU) No 984/2013): Article 1.2.

<sup>9</sup> UTC is equivalent to mean solar time at the prime meridian (0° longitude).

<sup>10</sup> The process to specify the acceptable bundled shipper account pairs that may be nominated in the nomination when using this bundled capacity product is out of the scope of this document.

### **3.3 Special contractual and/or agreement clauses due to single-sided nomination**

The single-sided nomination process shall take into account the following aspects:.

- a) The interconnection agreement between the system operators shall foresee either directly or through a reference to another official document:
  - i) which system operator is the active system operator;
  - ii) a clear delegation of the passive system operator to the active system operator for the reception and the processing of the single-sided nomination;
  - iii) the timeframe expectation for the forwarding of the single-sided nominations;
  - iv) if the bundled capacity use will be monitored.
- b) The contract between the SO and system user shall indicate (either directly or through a reference to another official document) or in an official document published either by the SO's or relevant regulators:
  - i) which system operator is the active system operator per connection point;
  - ii) if there is a control of the bundled capacity use.
  - iii) Authorisation form (JND) and nomination type.
- c) The operational procedures under the commercial agreement between the shippers shall foresee:
  - i) a clear delegation of the passive shipper to the active shipper for the sending and the processing of the single-sided nomination;
  - ii) which shipper is the active shipper.

### **3.4 Technical solutions for identification of a single-sided nomination:**

#### **3.4.1. Preamble**

At European level there have been identified two different trends, the use of the single sided nomination when:

- the same legal entity is at both sides of the connection point
- or when there are two different legal entities.

For the first scenario, it has been identified that the use of a "nomination type indicator" is enough to handle the single sided nomination. The adjacent SOs need to reach a bilateral agreement in order to be able to check the identity of the shipper during the matching process.

While in the second scenario it is necessary to implement the process of the JND in order to entail protection to both the shippers and the SOs, but especially to the passive shipper.

Each time, the word "nomination type indicator" is present in this document, it has to be understood as any technical solution provided by EDIG@S standard to indicate a

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data type (i.e. a flag or in fact any valid XML solution). This nomination type indicator shows if it concerns a single-sided nomination or a double-sided nomination.

### **3.4.2. Description of the nomination type indicator solution**

The shipper can decide at any time whether he wants to send a single-sided nomination or a double-sided nomination.

The identification of the type of nomination is included in the Nomination Notice itself by activating a nomination type indicator at the level of the shipper account pair identification. A double sided nomination shall receive a nomination type indicator "double-sided" and a single sided nomination shall receive a nomination type indicator "single-sided".

This identification is also present in the Interruption Notice and in the Confirmation Notice.

The Forward Notice contains all the nominations accepted by the active SO. The passive SO is deciding which nomination is used in the matching process.

In the case that the shipper has sent a single sided nomination to one SO and a double sided nomination to the other one during the concerned gas day, the nominations shall be treated as double sided nomination for the concerned cycle of the matching process. For the cycles after this one, the shipper can decide again whether he wants to send a single-sided nomination or a double-sided nomination.

### **3.4.3. Description of the joint nomination declaration solution**

In the case that a joint nomination declaration has been established this means the following:

- The joint nomination declaration (JND) and the joint nomination declaration notice (JNDN) are described in the Glossary of Terms.
- In this solution, the absence of the JNDN means that only the double-sided nomination process between the concerned shipper(s) and the system operators is allowed.
- The single sided nomination will be sent by the active shipper and treated by the active SO likewise (see schema). The absence of nomination by the passive shipper is understood as the acceptance of the single sided nomination sent by the active shipper to the active system operator.
- Should the passive shipper decide to nominate, the JND is deactivated until the end of the concerned gas day, and the nomination for this shipper account pair and connection point for the concerned gas day shall be treated as double sided nomination during the re-nomination cycles of this day.

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- The Forward Notice from the active system operator to the passive system operator contains all the nominations. The passive SO is deciding based on the presence of a JND and the absence of a nomination of the passive shipper which nomination is used in the matching process.

### **3.5 Information exchanged between shippers**

When there are 2 different shippers at both sides of the connection point, there is a need to describe the further information exchange as follows:

- After the ordering and/or trading exchanges (described in the CBP on the "Harmonisation of the Operating of Contracts" (CBP 2009-001-01)), the active shipper will send a message to the passive shipper no later than thirty (30) minutes before the nomination deadline if this exchange is not already covered by a bilateral agreement between the shippers.

This message ('Planned Single-Sided Exchange Notice') shall contain only the single-sided nominated figures against the passive shipper.

This gives the passive shipper the opportunity to compare his figures with the figures approved during the exchange process and later on with the ones confirmed by the system operator.

This process between shippers shall be described in the operating agreement between the shippers if applicable.

### **3.6 Special case: connection point with multiple system operators on one side**

This special case concerns a connection point where on one side there is one system operator and on the other side there are at least two system operators.

The matching system operator shall be the system operator who is unique on one side of the connection point.

All multiple system operators shall be the active system operators.

### **3.7 Special case: connection point with multiple system operators on both sides**

This special case concerns a connection point where on each side there are at least two system operators.

The exchange of information between all partners shall guarantee that all partners receive their relevant information concerning the content of the nominations and the confirmed quantities in due time in the nomination and matching process.

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## **4. Nomination principle**

### **4.1 General remarks**

Nomination deadlines mentioned in this CBP document imply the use of electronic communication between all involved parties. In addition, operators may offer interactive data exchange solutions. As far as communication between shippers and system operators is concerned, at present the most commonly used way is by using the EDIG@S protocol (CBP 2003-003) based on a common data network (CBP 2007-002) and a message transmission protocol (CBP 2007-001). However, this will change in the future due to the implementation of the common data exchange solutions included within the Network Code on Interoperability and Data Exchange Rules. In addition, back-up provisions have to be foreseen in case of communication problems.

For any given gas day, the system operator may refuse any (re-)nominations sent earlier than 6 months before the concerned gas day. Alternative periods can be defined by a system operator but need to be fixed in the concerning transmission contracts.

The system operator may offer the service to communicate the processed quantities of the Pre-Nomination cycle in a 'Pre-Nomination Cycle Notice' no later than 12:30 UTC or, when daylight saving time is applied, 11:30 UTC on Gas Day D-1.

However, only the last valid (re-)nomination that was received by the system operator's communication system before a (re-)nomination deadline will be taken into account.

The flow described in this document has to be understood as the quantity of gas in energy per hour or per day (CBP 2003-001) related to the nomination and matching Process.

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The following sequence diagram summarises the nomination and matching process if the matching system operator is the active system operator.

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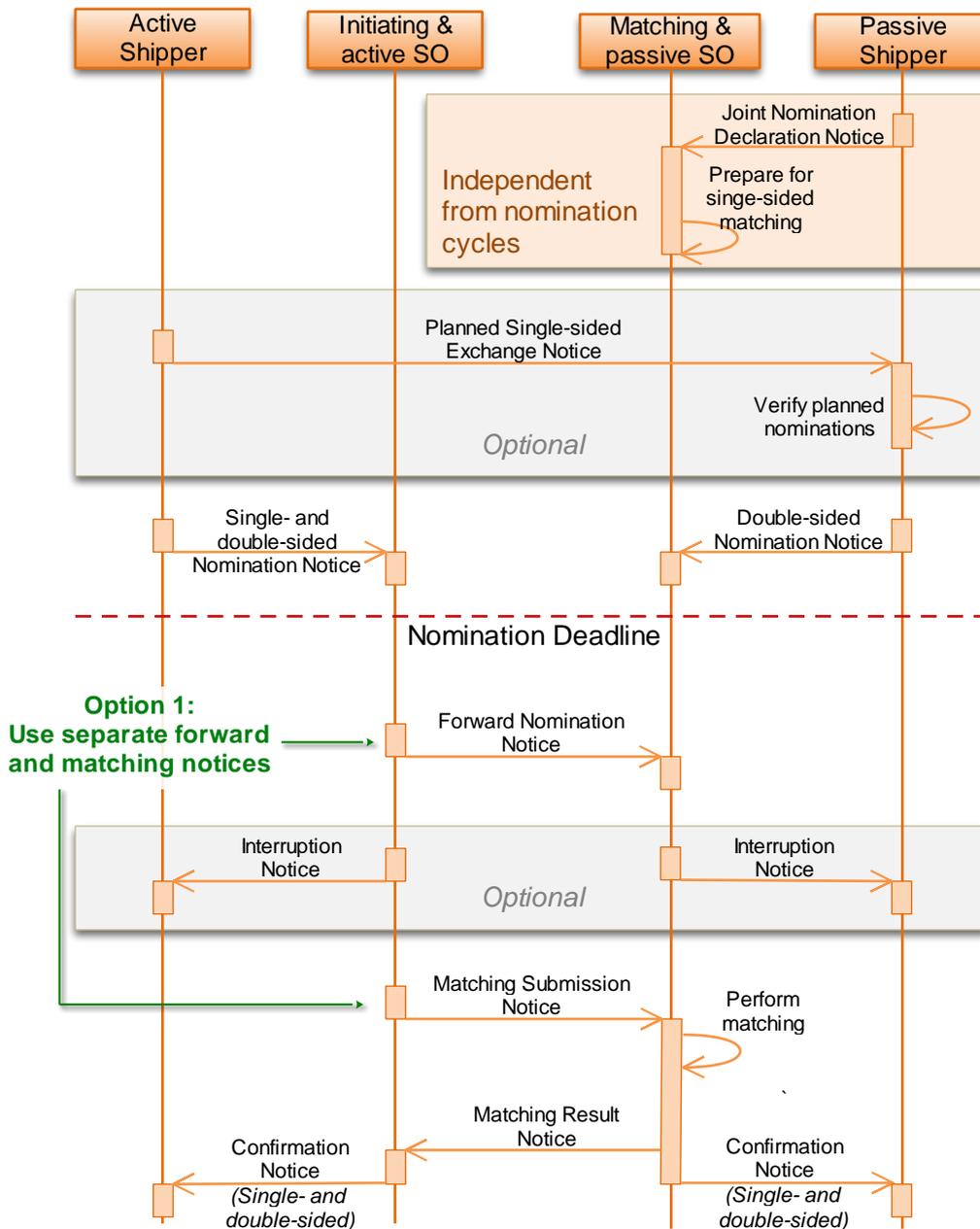
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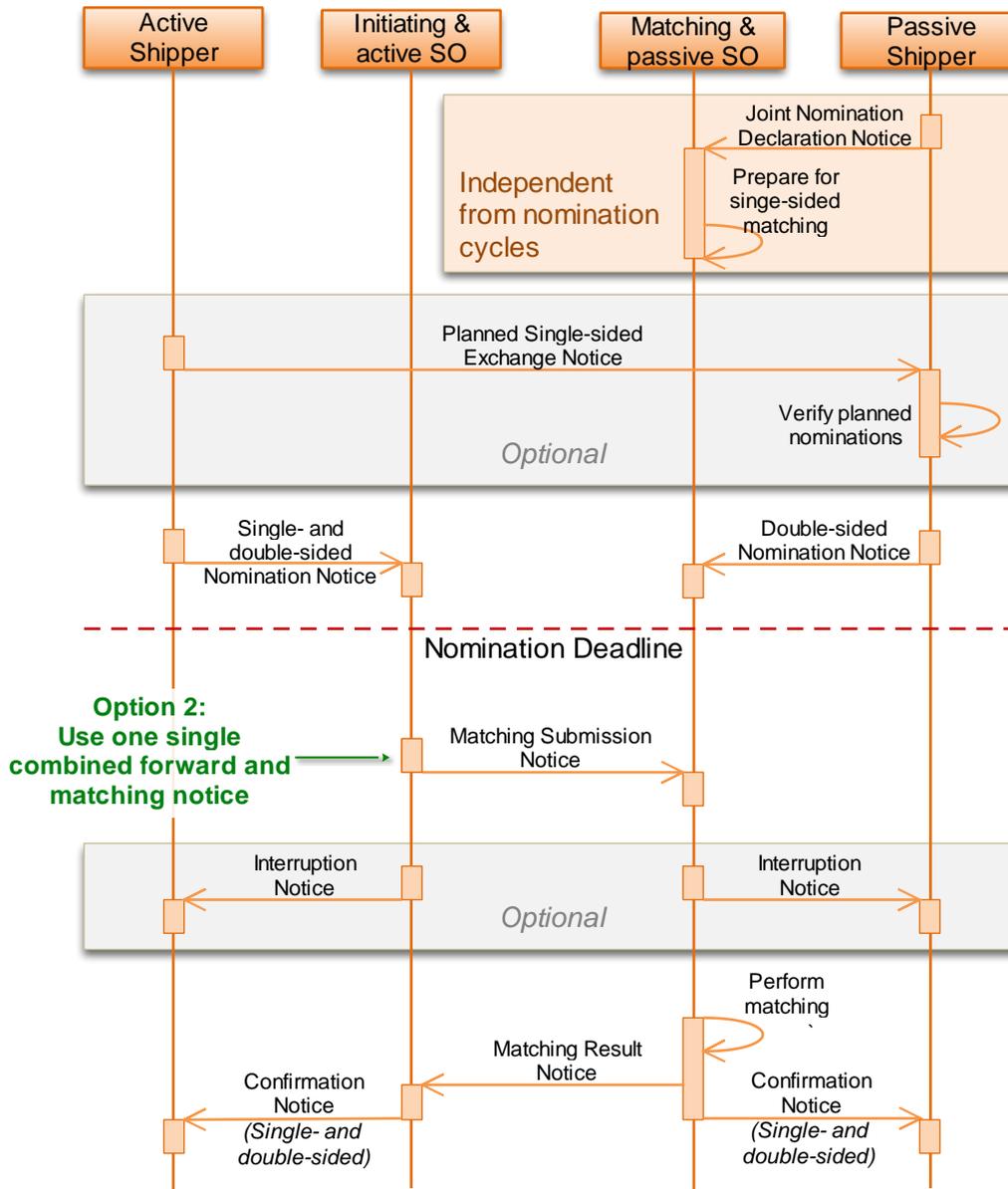


Two options exist:

- Option 1 uses separate Forward Nomination and Matching Submission Notices (thereby mimicking the process as shown on the previous page):



- Option 2 uses a single combined Matching Submission Notice that also contains the forwarded nominations. This option saves one communication step that is only possible in this case where the initiating SO is also the active SO:



## **4.2 Initiating system operator and matching system operator**

In the interconnection agreement, the designation of both roles has to be assigned and has to be agreed between them.

## **4.3 Handling single-sided nomination in the nomination process**

### **4.3.1 Via a joint nomination declaration:**

- a) If the JNDN is sent then:
  - i) the absence of nomination by the passive shipper is understood as the acceptance of the single-sided nomination sent by the active shipper to the active system operator;
  - ii) should the passive shipper decide to still nominate, then :
    - the passive system operator has to process this nomination as usual (e.g. applying the acceptance, rejection, amendment, matching rules as defined in sub-chapter 4.3, chapter 5 and its sub-chapters, chapter 6 and its sub-chapters) from this time and until the end of the concerned gas day.
    - The joint nomination declaration is suspended for this concerned gas day and shipper pair.
    - It is not possible to reactivate the joint nomination declaration for this gas day and shipper pair.
    - The double-sided nomination process is activated until the end of the concerned gas day and shipper pair.
- b) If the JNDN is not sent then:
  - i) the single-sided nomination process is not allowed;
  - ii) the nominations should be sent by the active and passive shippers to their respective system operator (usual double-sided case).

### **4.3.2 Via a nomination type indicator:**

- a) the single-sided nomination process is applicable if the nomination type indicator "single-sided" is activated in the Nomination Notice;
- b) in the Nomination Notice, Interruption Notice, and/or Confirmation Notice, all data without the nomination type indicator "single-sided" shall be considered as double-sided (for technical reason, these data shall be associated to a nomination type indicator "double-sided");
- c) each shipper account pair shall be uniquely associated to a nomination type indicator: "single-sided" or "double-sided";
- d) In case that both SOs receive a nomination or renomination for a gasday the process will be treated as double sided for the rest of the gasday.

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#### **4.4 Handling mismatches - 'Lesser rule' principle**

Flow shall be determined at both sides of a connection point on an identical basis. Therefore, during the process of validating and confirming (re-)nominations, the so called 'lesser rule' principle is recommended to be applied, meaning that in case of different quantities but for a same flow direction between a delivering and a receiving shipper at the two sides of a connection point, and in case neither of the shippers adjusts its position, the higher of the two values will be reduced by the matching system operator to the lower value in order to avoid a discontinuity over the connection point.

In case of opposite flow direction and/or different shipper account pair between a delivering and a receiving shipper at the two sides of a connection point, and in case neither of the shippers adjusts its position, then the two values will be reduced to 0 (zero) by the matching system operator.

The application of the lesser rule as the default rule may only be restricted in case the conditions of point 2.2.3.1 of Annex I of Regulation (EC) No 715/2009 are fulfilled and its application would prevent the offer of firm capacity from the congestion management procedures ("Congestion management procedures" - COMMISSION DECISION of 24 August 2012 on amending Annex I to Regulation (EC) No 715/2009<sup>11</sup>).

#### **4.5 Deadlines of a nomination and matching cycle**

There is only one unique nomination cycle D-1. After this cycle there's a continuous re-nomination cycle every hour until three (3) hours before the end of the gas day D.

##### **Planned single sided exchange notice deadline**

It is the deadline for the information exchanged between shippers about the planned single-sided nomination.

##### **Nomination deadline**

It is the deadline for shippers to submit nominations to their respective system operators for use on gas day D.

##### **Forward deadline= 15 minutes after shipper deadline**

It is the deadline for active system operator(s) to forward nominations to passive system operator(s) for use on gas day D. System operators shall agree on a forward of at least all single sided nominations, in a separate 'Forward Notice' or in the 'Matching Submission Notice'.

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<sup>11</sup> <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32012D0490&from=EN>

**Interruption deadline= 45 minutes after shipper deadline**

It is the deadline for system operators to send an 'Interruption Notice' to their respective shippers having submitted nominations before the shipper deadline. This informative 'Interruption Notice' is sent in case of potential interruption impacting at least interruptible capacities.

**System operator deadline= 120 minutes after shipper deadline**

It is the deadline for system operators to send a 'Confirmation Notice' to their respective shippers having submitted nominations before the shipper deadline. The 'Confirmation Notice' will confirm to the shipper the (hourly or daily) quantities of gas that will be scheduled to flow on gas day D.

This implies that between the shipper deadline and the system operator deadline, the initiating system operator sends to the matching system operator a 'Matching Submission Notice', by default not later than 45 minutes after the shipper deadline.

The 'Matching Submission Notice' shall contain information with regard to the processed quantities and to the nominated quantities when required. The processed quantities will take into account the shipper's nominations, contractual provisions (including constraints) between the shipper and the system operator. The confirmed quantities will take into account the processed quantities and any matching rule.

The calculation of the confirmed quantities will be done by the matching system operator between the shipper deadline and the system operator deadline.

The confirmed quantities as well as the processed quantities will be sent during this period by the matching system operator to the initiating system operator in a 'Matching Result Notice', by default not later than 90 minutes after the shipper deadline.

**4.6 Nomination scheme**

There is only one nomination cycle for which the first shipper deadline is at 13:00 UTC, 12:00 UTC when daylight saving time is applied (gas day D-1).

**4.7 Re-nominations scheme**

As a general principle and as a minimum requirement, shippers may submit re-nominations within the re-nomination period which starts immediately after the system operator deadline and ends not earlier than three (3) hours before the end of the gas day D.

The system operator shall start a re-nomination cycle at the start of every hour within the re-nomination period. All cycles should include the different steps as identified in the 'Deadlines of a nomination and matching cycle' chapter.

The system operators shall send the 'Confirmation Notice' to confirm the rescheduled quantities for the gas day D to the respective shippers as soon as possible but not later

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than two (2) hours from the start of each re-nomination cycle and before any gas flow change is due to come into effect.

## **5. Message content**

### **5.1 Messages exchanged between the shippers and the system operators**

#### **5.1.1: Minimum data set**

##### 5.1.1.1 Minimum data set for (re-)nominations and confirmations

All messages exchanged between the shippers and the system operators shall include, at least:

- the identification of the sender and recipient,
- the identification of the concerned connection point(s),
- the concerned period defined as a gas day,
- the identification of the nomination type (single-sided or double-sided) only mandatory in case of nomination type indicator solution,
- the direction of the gas flow,
- the identification of the start and end time of gas flow,
- quantity in energy per hour or per day.

Information with regard to shippers in an adjacent system can be submitted in a coded way in order to ease the technical and operational processing of the shippers' information. Issuing of shipper codes will be administered by the relevant system operator.

The quantity information is described in 5.1.2.

##### 5.1.1.2 Minimum data set for de JNDN

- issuing timestamp of the JND message
- the identification of the sender (passive shipper) and recipient (passive TSO),
- the identification of the concerned connection point,  
the validity period (or only start date)
- the shipper pair (shipper account of the passive shipper and shipper account of the active shipper)
- the flag (activate, deactivate)

#### **5.1.2 Quantity information based on the message type**

The quantity information type in the message is depending on the message type:

All 'Nomination Notice' messages, being issued by the shippers to the system operators shall also include the requested quantity in energy per hour or per day.

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All 'Interruption Notice' and 'Pre-Nomination Cycle Notice' messages, being issued by the system operators to the shippers, shall be composed of one basic set of information regarding the quantity in energy per hour or per day in relationship with its system operator and will provide the expected processed quantities of gas that the system operator is able or requesting to flow towards or from the shipper for each delivering or receiving shipper.

All 'Confirmation Notice' messages, being issued by the system operators to the shippers, shall be composed of, at least three basic sets of information regarding the quantity in energy per hour or per day:

- a) A first block of information relates to the shipper in relationship with its system operator and will provide the confirmed quantities of gas that will be scheduled by the system operator, including the delivering or receiving shippers in the adjacent system.
- b) A second block of information relates to information in relation to the shipper, as received by the system operator from the adjacent system operator in relationship with its delivering or receiving shippers towards said shipper. This block will provide the processed quantities of gas that the adjacent system operator is able or requesting to flow towards or from the shipper for each delivering or receiving shipper.
- c) A third block of information relates to the shipper in relationship with its system operator and will provide the processed quantities of gas that the system operator is able or requesting to flow towards or from the shipper for each delivering or receiving shipper.
- d) A fourth optional block of information relates to information in relation to the shipper, as received by the system operator from the adjacent system operator in relationship with its delivering or receiving shippers towards said shipper. This block will provide the nominated quantities of gas that were transmitted to the adjacent system operator by the corresponding shipper(s).

## **5.2 Messages exchanged between the system operators (matching process)**

### **5.2.1: Minimum data set**

All messages exchanged between the system operators shall include, at least:

- the identification of the sender and recipient,
- the identification of the concerned connection point(s),
- the concerned period defined as a gas day,
- the direction of the gas flow,
- the identification of the start and end time of gas flow,
- processed and confirmed quantities.

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It may be also included as an option the identification of an interconnection agreement reference and the receiving time of the nomination at the active system operator.

### **5.2.2 Quantity information based on the message type**

The quantity type in the message is depending on the message type:

All 'Forward Notice' messages at the beginning of the matching process shall include, at least the single nominated quantity in energy per hour or per day as requested by the shippers on its connection point side.

All 'Matching Submission Notice' messages sent by the initiating system operator to the matching system operator during the matching process shall include the processed quantity in energy per hour or per day that the system operator is able to flow on its connection point side, and optionally the nominated quantity in energy per hour or per day that the system operator as requested by the shippers on its connection point side.

All 'Matching Results Notice' messages sent by the matching system operator to the initiating system operator after the matching process shall also include the confirmed quantity in energy per hour or per day and the processed quantity in energy per hour or per day that the system operator is able to flow on its connection point side, and optionally the nominated quantity in energy per hour or per day that the system operator as requested by the shippers on its connection point side.

## **6. Message acceptance and rejection**

### **6.1 Acceptance and rejection between system operator and shipper**

If the joint nomination declaration is requested to manage the single-nomination process, it will allow using the single-sided nomination process for one or several gas day(s) or from a starting date in advance. If the joint nomination declaration is established as an electronic document, the recommended format is edig@s.

After reception of the nomination message, the system operator validates synthetically and semantically the nomination message.

A system operator may reject the whole message or a part of it as soon as reasonably possible and no later than 30 minutes after the (re-)nomination deadline where the changed nomination should take place in the following cases:

- if the message does not comply with the requirements as to its content;
- and/or if the same shipper account pair code per direction is used several cases in a same nomination message, e.g. for a same time series.

A system operator may reject or amend a (re-)nomination as soon as reasonably possible and no later than 2 (two) hours after the (re-)nomination deadline where the changed nomination should take place in the following cases:

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- in the case of daily nominations it results in a negative implied nomination flow rate;
- and/or it exceeds the shipper's allocated capacity;
- and/or control of the bundled capacity use is not successful when applicable;
- and/or in the case of hourly nominations it results in an expected gas flow change before the end of the (re-)nomination cycle;
- and/or in accordance with national rules or legally binding agreements between the system operator and the shipper.

In case of rejection, the system operator shall inform including the rejection reason(s) to the shipper.

## **6.2 Acceptance and rejection between system operators**

In case of nomination message rejection by the active system operator, the passive system operator might not be aware about single-sided nominations.

The active system operator shall forward all accepted nominations to the passive system operator either through a 'Forward Notice' or a 'Matching Submission Notice'.

After reception of the system operator message, the receiving system operator validates syntactically and semantically the message.

A system operator may reject the whole message or a part of it as soon as reasonably possible and no later than 1 (one) hour after the (re-)nomination deadline:

- if the message does not comply with the requirements as to its content.

A system operator may either reject, or amend a message as soon as reasonably possible and no later than 1 (one) hour after the (re-)nomination deadline in the following cases:

- in the case of daily nominations it results in a negative implied nomination flow rate;
- and/or in the case of hourly nominations it results in an expected gas flow change before the end of the (re-)nomination cycle;
- and/or in accordance with national rules or legally binding agreements between system operators.

A system operator may amend a message as soon as reasonably possible and no later than 1 (one) hour after the (re-)nomination deadline in the following case:

- it exceeds the shipper's allocated capacity.

In case of rejection, the receiving system operator shall inform including the rejection reason(s) to the issuing system operator.

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### **6.3 Acceptance and rejection between shippers**

If the information sent by the active shipper to the passive shipper is not corresponding with the one approved during the exchange process, then the passive shipper shall take contact with the active shipper. The active shipper shall correct the nomination as soon as possible and shall resubmit the message or the passive shipper can send his own nomination to the SO.

### **7. Timing**

This CBP should be implemented at the earliest technically and contractually possible date, but not later than 1st November 2015.